



HBNU
Daejeon, Korea

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เลขรับ 02505	
วันที่ 26/3/2569	
เวลา.....	

Office of International Affairs
125 Dongseodaero, Yuseong-gu, Daejeon, Republic of Korea
Tel : 82-42-821-1397/1875, 828-8657, Fax : 82-42-821-1566
Postal Code: 34158

March. 26th, 2026

INVITATION

Dear Partner Universities,

Warm Greetings from HBNU in Daejeon, Rep. of Korea. On behalf of Hanbat National University (HBNU). We, HBNU always appreciate your great efforts and kind consideration for making student exchange program more active and the partnership between the two institutions more get stronger. In response to your continuous commitment, we would like to invite exchange students for one academic semester in the Fall semester.

The outline of inviting your students according the student exchange program is following;

1. Number of invitees: 1 ~ 2 students
2. Invitation period: one academic semester
**** According to the consultation with home university, one more semester can be extended.**
3. Course structure (basic course curriculum): 1 or 2 subjects in English at their major classes and 2 or 3 subjects in Korea for enriching their knowledge of Korea (culture, reading, communication, etc.)
**** Course (subject) selection will be guided by a coordinator in advance before your students arrive or when they arrive in HBNU.**
4. Benefits & advantage
 - Tuition & registration fees waived
 - Accommodation provided half of charge
 - **** Please note that half costs of the dormitory fee can be covered by themselves because of tight budget of university for invitees. If we can secure a budget, it can be waived. If there are any changes of financial policy, information on this will be shared with you right away.**
 - Opportunity to be given as a leader for English Conversation Leaders Club to make Korean friends
 - Opportunity to enjoy Korean cultural tour and experience

If you need any inquiries about this program, please feel free to contact at any time. We truly welcome your students to HBNU and look forward to seeing them all in the near future.

Best Regards,

Professor OH Min-wook
Director of the Office of International Affairs



HANBAT NATIONAL UNIVERSITY

OFFICE OF INTERNATIONAL AFFAIRS



Dear, Partner Universities,

Warm Greetings from Daejeon, Rep. of Korea.

On behalf of Hanbat National University (HBNU), I would like to take this opportunity to thank your office for all the good work done with regards to the collaboration between our two universities. We truly hope that you and your colleagues are well and stay healthy.

We would like to announce that we are now accepting applications for our 'Exchange Program for Fall 2026'. The application process is to be done in two steps. Please note that all correspondences are to be conducted only through your office (not through the students themselves).

Step 1: Submit all documents in electronic format, as attached files through the email to me, Ms. Kim (dy8381@hanbat.ac.kr) by **8th May.** We shall then check the documents for accuracy. If there are errors or incomplete items, we shall advise the applicants to rectify them.

Step 2: After all checks are done and verified, please submit the documents in original format to me by the EMS by **22th May.** Based on those documents, I will send the Certificate of Admission (COA) issued from the Daejeon Immigration Office with other necessary documents for admission.

Documentation schedule

- ◆ May. 8th, 2026: Deadline for submission of electronic documents
- ◆ May. 22th, 2026: Deadline for submission of original documents via EMS
(After electronic documents have been checked and verified)
- ◆ End of August 2026: Arrival at Incheon Airport(Terminal 1), Rep of Korea

If you need any inquiries of the program, please let me know.

We look forward to many applications from your university.

Best Regards,

Dayoung Kim
Coordinator
Office of International Affairs
Hanbat National University



HANBAT NATIONAL UNIVERSITY

OFFICE OF INTERNATIONAL AFFAIRS



Information of Exchange Program for 2026 Fall Semester

Program Objective

The objective of the Exchange Program for students from partner universities is to provide international exchange program with the opportunity to acquire the experience of living and studying in our campus. It aims at promoting international exchanges in education and mutual friendship between Hanbat National University and the Partner University.

Qualifications

Prospective applicant must meet the following criteria;

- Must be a student of HBNU's partner university
- Have an adequate health, both physically and mentally
- Have the academic background related to the course student is applying for

Duration of Stay

Students enroll for a semester(Fall, 2026) of the study program under the agreement between Hanbat National University and the Partner University.

Also, students pledge to return to home country within one month after the end of semester.

Student VISA Information

The offer of admission to HBNU's exchange student program DOES NOT come with the student VISA which is strictly required by the Korean Immigration Department for students to enter and study in Republic of Korea.

Application of VISA approval and payment of related immigration charges can be done via the Korean Embassy.

1. Contact Information

Name of University	Hanbat National University
Contact Person	Name: KIM Dayoung (Ms.) Email: dy8381@hanbat.ac.kr Office: 82-42-821-1875
Office Address (for mailing application documents)	International Affairs Office(S0 building, room202) Hanbat National University 125 Dongseodae-ro, Yuseong-gu, Daejeon, Republic of Korea (34158)
University Website	http://hanbat.ac.kr

2. Admission for 2026 Fall semester

Application deadline	May. 8th, 2026
GPA requirement	Have a good academic standing with GPA (not less than 2.5 or equivalent)
Required documents	<ol style="list-style-type: none"> 1) Application 2) Self-Introduction 3) Study Plan 4) 4 photos (3*4cm) 5) A copy of Passport 6) Current Enrollment Certificate 7) Transcript 8) Recommendation Letter (from the relevant chief executive officer of the organization) 9) Medical Checkup (include Tuberculosis Test) * No Specific Form 10) Certificate of deposit (Bank) 11) Certificate of family registry

3. Academic Schedule

2026 Fall semester	
2026. 8. (End of August)	Arrive to ICN International Airport <u>Terminal 1</u>
2026. 9. ~ 12.	Fall semester
2027. 1.	Go back to home country

4. Course Information (example)

Course List; Korean related Subjects (2~3 recommended)	
Course Name	Credit
Korean 1	3
Korean 2	3
Korean 3	3
Media Korean 1	3
Media Korean 2	3
Academic Korean 1	3
Academic Korean 2	3
Understanding of Korean Culture	3
Korean Conversation	3

* **Students are recommended to take 3~5 subjects. (9~15 credits).**

* It includes 2~3 Korean courses and 1~2 each major's courses.

* The number after the course name means the Korean level. (The higher the number, the more difficult Korean classes are)

* Detailed courses information(including major's) will be informed after confirmation of entry.

* **Courses registration period: Early of September, 2026.**

5. Expenses

Tuition Fee	Waived (based on the agreement)
Accommodation (on-campus dormitory)	<p>KWR 1,590,000</p> <p>* For 1 semester (Double room, 3 Meals included.)</p> <p>* <u>This costs can be partially waived(about 50%) if students participate in English leaders Club or Buddy program under assistance of Office of International Affairs.</u></p> <p>* It should be brought to Korea by students and paid directly.</p> <p>* If the budget can be secured, it can be waived in full.</p> <p>* If there're any changes of financial policy, information on this will be shared.</p>
Insurance (Mandatory)	<p>KRW 75,000</p> <p>* Per month</p> <p>* The above amount is approximate and can be changed every month</p>

6. Submission/Deadline

Please send all the required documents as following;

Submission	Way to submit	Due date
Electronic Files	By e-mail	May. 8th ,2026
Original documents	By post	May. 22th ,2026

The end.

Academic Information

Home Institution(Full name in English) _____

Major _____

Academic Status Freshman Sophomore Junior Senior

High School Attended(Full name in English) _____

Date of Graduation _____ Telephone _____

Address _____

Financial Sponsor Information

Name _____

(as shown in passport)

Family name

Given name

Relationship _____

Address _____

Telephone _____ Cell _____

Enrollment Information

Proposed Department in HBNU _____

Length of Exchange Half-year (2026 Fall semester)

One year (2026 Fall and 2027 Spring semester)

Score

Korean Ability - TOPIK Score _____

English Ability –TOEIC, TOEFL, TEPS or IBT Score _____

University Score- GPA _____

Application form check-list for Fall 2026

Note: Students should submit all documents in electronic (and later on, original) form to the international division of the home university.

Students should not send documents to or correspond directly with HBNU.

	No.	Documents to be submitted	Remarks	Completed
H	1	Application	(form) attachment 4	<input type="checkbox"/>
	2	Self-introduction	(form) attachment 4	<input type="checkbox"/>
	3	Study plan	(form) attachment 4	<input type="checkbox"/>
	4	4 Photos (3*4cm)		<input type="checkbox"/>
	5	A copy of passport		<input type="checkbox"/>
	6	Current Enrollment Certificate	*No Specific Form	<input type="checkbox"/>
	7	Academic Transcript	*No Specific Form	<input type="checkbox"/>
	8	Recommendation Letter	from the relevant chief executive officer of the organization *No Specific Form	<input type="checkbox"/>
	9	Medical Checkup	include Tuberculosis Test *No Specific Form	<input type="checkbox"/>
	10	Certificate of deposit (Bank, USD3,000)	*No Specific Form	<input type="checkbox"/>
	11	Certificate of family registry	*No Specific Form	<input type="checkbox"/>